

14 FEBRUARY 2024

To: All Legal Practitioners

Directives: Family Court: **19 February–23 February 2024**

Before Madam Justice Mazibuko AJ

Judge's Secretary: **Montsheng Khokhotho**

Email Address: Mkhokhotho@Judiciary.Org.Za

Contact Number: 012

1. Kindly note that all family court matters, which will be before Madam Justice Mazibuko AJ, as per the roll attached below, for the week of 19 February–23 February 2024, will be heard in **Open Court** at **10h00**. (Details of the court allocated should be checked on the day roll)
2. Matters have been allocated per the roll below, and counsel needs to appear only on the allocated day.
3. In unopposed divorce matters, plaintiffs are not required to appear in person if they have uploaded an affidavit containing their evidence. If an affidavit is not uploaded, the plaintiff must appear in court.
4. Parties must ensure that a case profile is created for their matter on Caselines and all relevant documents must be uploaded thereon before **12h00 on Friday, 16 February 2024**.
5. If a **draft order** is to be made an order of court, **one hard copy, which is a duplicate of the one uploaded onto Caselines**, must be brought to be handed up in court. **Draft Orders and settlement agreements**, if applicable, must correctly indicate the Judge's name (Mazibuko AJ), the date on which the matter was heard, in which court and at the end of the draft order, the party must indicate the name and contact details of their counsel and their instructing attorney.

6. Introductions to the Judge shall take place at **09H30** at Chambers 4.17.